

Job Description: Harvest Coordinator

Responsibilities:

- Assist in translation of daily chef orders and CSA needs into accurate harvest lists
- Lead farm crew through daily morning harvest, wash, and pack while ensuring attention toward food safety and quality standards
- Maintain accurate harvest and yield records
- Maintain and take leadership over crop inventory and storage
- Assist in delivery of produce orders to wholesale customers up to three times per week
- Assist with other vegetable production work including hand cultivation, seedling propagation, tomato tying, transplanting, etc.
- Assist Farm Managers in regular assessment of crop and field conditions and evaluate pest and disease pressure
- Assist with tractor work as experience allows

Requirements:

- Minimum 1 season of experience in agricultural production, familiarity with harvesting for the diverse needs of a CSA, retail and restaurants preferred
- Valid Drivers License
- Ability to lead a multicultural and multilingual crew through daily activities
- Ability to comfortably lift 50 lbs.
- Spanish language proficiency strongly preferred
- Microsoft Excel proficiency
- Ability to operate manual transmission vehicle
- Desire and ability to work independently when necessary
- Ability to implement new procedures and systems in an organized manner
- Capacity to work in all weather conditions for extended periods of time

Compensation:

- Compensation is hourly and commensurate with experience. Other benefits include produce from the farm and a 25% discount in the Allandale Farmstand. Housing is not available.

Schedule:

- Hours range from 40-50 hours per week
- This is a seasonal position beginning in early May and extending through early November.

To apply please email a cover letter and resume to wholesale@allandalefarm.com